

MINUTE OF THE EXCO MEETING
for the
SEA POINT, FRESNAYE, BANTRY BAY RATEPAYERS
AND RESIDENTS ASSOCIATION
held on
Wednesday 18th of July 2018 at 17h30
at
Arthur Seat Hotel, Arthurs Road, Sea Point

1. **Welcome and Apologies** MvE
Apologies: Ori Saban, Vic Morris
Present: Juanita Levetan, Suzanne Kempen, Marco van Embden, Aris Vayanos, David Rose, Janey Ball, Lizaan Loedolff
By Invite: Cllr Shayne Ramsay, Trevor Goott

2. **Minutes of Previous Meeting**
 - 2.1. Approval (13 June 2018)
Proposed: Marco van Embden
Seconder: Suzanne Kempen

7.1.5 – “CID must approve for it to go up on Main Road”
must read
7.1.5 – “The City must approve for it to up on Main Road”

3. **Matters Arising** LL
 - 3.1. Screen Printing Vests
Neil Zive suggested we print the sponsors’ logo onto the yellow vests worn by the security patrollers. It will be difficult to marry the vests and gliderboard with the sponsors logo since each patroller has their own vest and work in different shifts. It has been decided that only the SFB logo will be printed on the vests. Lizaan to action.

4. **Short Notice Agenda Items**
 - 4.1. Janey Ball Resignation
Due to health concerns and numerous other commitments, including responsibility for the Maidens Cove project, Janey has decided to resign as Vice-Chair of SFB and will not serve on the committee in any capacity. She has also raised concern for the amount of unwarranted personal attacks certain members of Exco had to endure. She complimented Marco’s leadership and the extraordinary work done by SFB. Juanita stated that a person with Janey’s calibre of knowledge and experience will be very difficult to replace.
 - 4.2. New Ward Committee Member
Marco appealed to Janey to still serve on the Ward Committee as she is a valuable member with a vast understanding of the Ward Committee. Janey declined stating if she can’t do something and commit herself fully, she won’t do it as these meeting require a lot of reading, homework and research. Since it is important for SFB to have a representative on the Ward Committee, after some discussion Juanita has agreed to step into this role. The Ward Committee meeting happens every 6 weeks for 2 hours. Juanita and Janey will work together to transition Juanita onto the Ward Committee.
 - 4.3. Marco van Embden Position on Exco
After months of endless personal and serious attacks on him, Marco feels it will be in the best interest of SFB for him to resign as Chairman from the Exco. He does not want to be responsible for compromising the integrity of SFB and does not want to bring this organization into

disrepute. The committee stated that Marco has done a phenomenal job and has been the driving force of SFB for the past 3 years. He should be held in the highest regard for his unwavering commitment to do what is best for the Atlantic Seaboard. This committee will continue to stand shoulder to shoulder with Marco. Reports of Marco gaining personally from serving as Chairman of SFB is irrefutably false. He has no input at any level with the Planning Committee or their decisions, outcomes or Agendas. Marco agreed to continue to be the Chairman of SFB as the committee refused to accept his resignation.

4.4. Educating the Community

SFB will embark on an education program where it's roles and responsibilities are clearly set out. This will be an organised campaign that will be delivered through various media mediums such as newspapers, social media and newsletters. Trevor suggested creating a link to the SFB website that will allow the residents to view the facts. We will enlist the help from M&C Saatchi Group and will request a discounted rate. Suzanne voiced her concerns for using members funds on marketing, funds that could have been allocated to additional cleaning shifts, rest of the committee is full support of this project.

4.5. CID and Safety & Cleaning Initiative

A different strategy is needed for the SFB Safety & Cleaning Initiative. The proposed area will include all tributary roads between Beach and Main Road, from Glengariff to Saunders Road. Marco feels that Sea Point CID should take over the security aspect and had requested that Alderman JP Smith meet with Heather Tager to discuss. She seemed hesitant and Marco requested Lizaan to set up a meeting between SFB and Sea Point CID to explore this suggested security strategy. Paul Berman should be invited as he is a Director of the Sea Point CID.

5. Council Report / Issues

Cllr SR

5.1. Water

The dams are currently at 55% and the use of water at 494 ml per day. Residents of Cape Town have requested for water restrictions to be lifted but this will be decided by the national government.

5.2. Safespace

A safespace has opened at Culumborg to assist the homeless community. At this facility they will have access to sanitation, kitchens, storage lockers, medical attention and social workers. Currently there are 15 people but this space can house up to 230 people. Lizaan should check with Hannes from Straatwerk to confirm he is aware of this initiative and if he has team members that can make use of this offer.

5.3. Broken Green Bins & Cigarette Plates

SFB has decided to not proceed with the project to rivet small metal plates onto the lids of the green bins to encourage residents to stomp out their cigarette on the plate and place it in the bin rather than throwing it on the ground. The lids of these green bins are constantly vandalized and it will not make sense to invest in this project. The City used to have locks on the green bins that you can only open with a key, Marco requested Councillor Ramsay see if it is a possibility to have these locks bought back to assist with the prevention of littering.

5.4. Feedback on Building Inspectors

Currently there are only 6 building inspectors for the entire City of Cape Town. Currently 4 has been off ill so only been 2 on duty. The City is encouraged to hire more inspectors.

5.5. Plastic Free

The councillor confirmed that she has banned all water sachets at events in her ward.

5.6. Traffic Officer

Councillor Ramsay used part of her ward allocated funding to employ a Traffic Officer. He will focus on the lawless taxis and traffic problems at The Point in Regent Road. He will also attend to traffic hotspots throughout the ward, including Ocean View Drive and High Level Road.

6. **Ward Committee Member Feedback Report** JB
- 6.1. Update
No feedback as no Ward Committee meeting held since the June Exco meeting.
7. **Finance** SK
- 7.1. Report from Treasurer – June Financials 2018
No out of the ordinary expenses were incurred.
- 7.2. Latest Monthly Income & Expenditure summary (shortfall/surplus amount)
There is a surplus of R13 740 for June 2018.
- 7.3. Debtors (outstanding Debtors – action report)
We have the same 3 repeat “offenders”. Lizaan explored other avenues to arrange payment such as contacting the owner of the company directly instead of the accounts department.
- 7.4. Private members
There are still several members who has not made the payment of R70 per year for their membership. These members have been repeatedly contacted requesting payment and have now been removed as members due to non- payment but kept on database for general mailings.
8. **Safety & Cleaning Initiative Feedback Report** JL
- 8.1. Update (Phase I & II)
Juanita suggested taking certain managing agents to lunch to request their assistance in signing up apartment blocks to the Safety & Cleaning Initiative. Marco instructed Lizaan to update the Phase 1 list with the managing agents responsible for the blocks outstanding in Phase 1. Once the list has been updated accordingly, this suggestion will be revisited. Lizaan and Juanita will attend the meeting set with Kingsgate who has shown interest to re-join the Safety & Cleaning Initiative.
- 8.2. SnapScan
It has been decided not to run a donate-through-SnapScan campaign at this time. SnapScan can be used for payment.
- 8.3. Sectional Title Act
Advise has been sought from STBB regarding the amended Sectional Title Act. Under the new Act an apartment block can sign up in its entirety to the Safety & Cleaning Initiative without the consent of each owner. The chosen trustees are entitled and empowered to incur such expenses and appoint service providers to perform tasks necessary to “control, manage and administer the common property for the benefit of all owners” (sec 3(1)(i)).
- 8.4. Co-opting New Exco Members
Juanita feels we need to be more cohesive with our internal and external communications. The committee will need to co-opt additional members to replace Paul Berman and Janey Ball. Trevor Goott was invited to the July Exco meeting and has shown interest to join. He is currently a member in good standing with SFB.
- 8.5. Straatwerk Allegations
Allegations has been made about Straatwerk. These allegations were thoroughly investigated and everything was found above board, the investigation done by the Department of Labour found no impropriety.
- 8.6. Beach Court Commencement Delay
Beach Court requested that their commencement date should be moved by 30 days. Effective 1 August 2018, they will start to participate in the Safety & Cleaning Initiative.
- 8.7. PPA Performance Issues
The SCI sub-committee should request a proposal from PPA Talon outlining their procedures to ensure they run as efficiently as possible. Should problems arise, the committee can refer to these procedures and hold PPA Talon accountable.

- 8.8. Exco member responsible
The sub-committee for the Safety & Cleaning Initiative consists of David Rose and Juanita Levetan.
- 8.9. Fresnaye Security Meeting
Residents from Fresnaye has called a meeting to discuss their security concerns. Lizaan and Juanita will attend this meeting on behalf of SFB and will provide feedback.

9. **Upliftment Programme** JL

- 9.1. Sponsorship Update
Lizaan and Juanita is working continuously on obtaining further sponsors.
- 9.2. Checkers collaboration
Juanita is working with Checkers on the advert, once done, it will be sent to the Executive Committee for approval.
- 9.3. Social intervention project- Straatwerk
Although assisting the homeless from the streets is not part of the SFB mandate, the Association is still making great strides in offering assistance for those ready to accept. Currently a team from Straatwerk interacts with this community and provides feedback to SFB in a detailed monthly report. This programme is driven by Straatwerk and if extra support is needed, we need to investigate and find practical solutions. Suzanne will speak with Hannes van der Merwe from Straatwerk and provide feedback at the next meeting. Councilor Ramsay will investigate on the issue of obtaining ID's for the homeless community that has this need.

10. **Planning Committee** AV

- 10.1. Update
The Planning Committee is running efficiently, and Aris mentioned how impressed he is with the new member and Heritage Specialist, Gordon Metz. A potentially contentious application was received for Winchester Mansions and the committee has requested the applicant to present at the next meeting to have a full understanding of the application.
- 10.2. Traffic Impact Report
The Planning Committee is looking into the cost of having an independent Traffic Impact Report done on Sea Point. The report will cover the area from Glengariff Road, along Main Road, Regent Road and extend until the circle.

11. **PR, Marketing & Communication** JL

- 11.1. Newsletter
As decided at the May 2018 Exco meeting, Juanita will take responsibility for the newsletter. Lizaan will prepare the first draft and hand over thereafter. The June Newsletter has been distributed.
- 11.2. POPI compliance
Lizaan requested feedback from Janey regarding POPI. Awaiting feedback.
- 11.3. Yellow Door Marketing
Lizaan requested two quotes from Yellow Door Marketing to assist with SFB Newsletters and Social Media. She also had two meetings with Julia da Silva from Wade & Whitelaw to discuss different options for the SFB Newsletters and to use Social Media more effectively.
- 11.4. Engagement with Public
When residents ask for comment, the Executive Committee members must not comment on behalf of SFB and must be clear that the comment given is in their personal capacity. Be sensitive to how residents will interpret any personal comment from SFB Exco members as being on behalf of the Association.
- 11.5. BLOK sponsorship
BLOK has cancelled their NineBot sponsorship for the Safety & Cleaning Initiative but will continue to make a monthly contribution towards the coordinators salary. Lizaan to

urgently find a replacement sponsor for the NineBot.

12. Annual Membership

12.1. Total Number

12.2. Unpaid

To be tabled at the August Exco meeting.

13. Events – list attached

14. General

14.1. Paul Berman Resignation

The Committee acknowledged his unselfish service and thanked him for the value he added to SFB. They wished him well.

15. Next Meeting

Date to be confirmed

16. Close

19:17